

# Tool Library MEMBERSHIP FORM



Te Pokapū Taiao o Whāingaroa  
Whāingaroa Environment Centre

Today's Date:

/   /    
D D / M M / Y Y

Full Name:

Mobile number:

Email:

Home address:

  

ID Verified:

Proof of address:

I (the 'hirer') have read and accepted the terms and conditions as described on page 2. I will comply with the relevant health and safety controls for the tools that I am using at all times. WEC accepts no liability for injuries occurred during tool use. Injuries resulting from the use of hired tools are my own responsibility.

Signature:

How did you  
hear about the  
Tool Library?:

\$15 Fee Paid:

Method of payment:

Whāingaroa Environment Centre  
38 9019 0329 798 00

Reference Code: TOOL LIBRARY

Authorised by:

# Membership and Tool Loan Terms & Conditions



Te Pokapū Taiao o Whāingaroa  
Whāingaroa Environment Centre

## Membership

Individuals who hire tools must be Tool Library Members and have unlimited hires (8 tools per hire per week)

Membership costs: \$15 for 3 months

## Organisations

Organisations can sign up to be members under the same pricing as individuals – additional donations per loan are encouraged and appreciated. Individuals from the organisation cannot hire tools under the organisation's name if they are not for a project for the organisation. They will need to start their own membership.

## Returns

i. Equipment is hired from the date of pick up to the noted date of return, no more than one week from hire date unless arranged with WEC.

ii. All returns must be made to WEC, 41 Bow Street, Raglan, during opening hours and signed off by staff or a volunteer. Any damage or faults experienced must be reported at time of return or damage penalties may apply. If alternative arrangements need to be made, WEC centre or a tool library guardian can be contacted.

## Further Hire Obligations

I, The 'hirer' agree to:

v. A maximum of eight tools may be loaned at once to a single person. There is no maximum tool hire number for a community or group event.

vi. If hired equipment is intended to be used in a location or manner which is outside its usual or ordinary use, (such taking a tool to work) WEC needs to be advised of the intended location and/ or nature of use at the time of hiring the equipment

vii. To take proper and reasonable care of the hired WEC equipment (including keeping the equipment locked and secured when not in use) and return it to WEC at the end of the hire period. I will return the equipment in the same order and condition as at the commencement of the hire (excluding fair wear and tear) and in a reasonably clean and non-rusted state.

viii. Carry out all necessary daily servicing of hired equipment at the hirer's own expense.

ix. Use hired equipment in a lawful and safe manner.

x. Make contact with WEC as soon as possible if equipment is faulty, breaks down, is lost, stolen or damaged.

xi. That they and all persons who use hired equipment from the Tool Library shall be diligent, competent and qualified to use this equipment. Tools will only be used in the manner they were designed for and I will follow any directions from WEC, WEC's safety guides, the Health and Safety at Work Act 2015 (if applicable) and all other relevant legislation and applicable regulations.

xii. If any of these obligations are not upheld, fees or reparation costs may apply. All fees and reparation costs will be assessed and charged by WEC at its sole, but reasonable, discretion.